



14 Abbott Hill Road
Dexter, Maine 04930
Telephone (207) 924-7670
Fax (207) 924-5539

Patrick H. O'Neill, Ed.D., Director

Sarah Hanson, M.Ed., Student Services
and Support Coordinator

March 17, 2020

Dear Parents and Students of TCTC:

During the next several weeks you and other families around Maine and the nation will be self-insolating in your homes. This is a first for all of us and the faculty and I want to make this transition as simple and seamless as possible. To do so we need your focus to be on your education which is very important. In order to help you in this transition from day to day classroom and lab activity to individualized learning, your instructor has created work that meets your program standards.

Those of you who have access to computers and internet will likely be able to do on-line work and communicate with your instructor on a daily basis. Ask for clarification and support as you need to. Realizing that students in remote areas who have no internet or do not have access to lap-tops, chrome books, etc. We can provide the necessary tools for you to complete assignments. You simply have to call 924-7670 and leave us a message regarding what you may need. Some cases our instructors have created the old standby "paper and pencil packets" where textbooks and workbooks are used to complete the same on-line assignments.

Here's how it works! Each day a school vehicle will arrive at your high school parking lot and will remain there for roughly 30 minutes. During that time they will be delivering materials from your instructor and taking back completed assignments to them. The delivery system will also have laptops or chrome books if you have requested them in the completion of your assignments. Remember you must request these items in advance so they can be ready for you with drop off.

Same thing goes for items you may wish retrieved from lockers. Let us know your name and number and we'll get those items to you as we deliver daily.

This process will be in place for the next several weeks and you have to stay on top of your work so you can get your credits to pass. Set aside times during the day and evening to get your assignments done. If you miss your instructors deadlines or let your work pile up you could be putting yourself in a

14 Abbott Hill Road
Dexter, Maine 04930
Telephone (207) 924-7670
Fax (207) 924-5539

compromising position. The 3rd quarter is a week away from completion and we are going into the fourth quarter. Pay attention to your instructor's directions as they will be in touch with you throughout this period. Please contact me at 924-7670 ext. 6222 if you are having any difficulties communicating with the instructor or you need resources from the school. Remember you need to exercise "Self-discipline" and get the job done. Doing so you will be successful and fulfilled when your work gets completed.

Time to Time you'll see updates on our web-page. Technical support will be provided when needed. Contact Mr. Nelson Cole (ncole@aos94.org). We are in this together and want all of our students to know that you have our complete support on making the situation we find ourselves in productive and meaningful. Please stay healthy.

Sincerely,

Patrick H. O'Neill, Ed.D.
Director of Tri-County Technical Center
/t/s

Attachment – schedule and location for deliveries

Daily TCTC Schedule commencing March 18, 2020 and running until April 1, 2020.

Greenville 9:30 – 10:00
Guilford 11:00 – 11:30
Foxcroft 12:00 – 12:30

Dexter - 8:30 – 9:00
Milo - 10:30- 11:00
Nokomis - 1:00 – 1:30

There will be (2) vehicles dispatched everyday to these High School parking lots to make delivering and pick up stops.

Resources such as laptops, chargers, chrome books, textbooks, workbooks will be distributed daily.

No delivers on weekends – when in doubt call Tammy or Jana at 924-7670.

Delivers will wait at each site for 30 minutes. If you should miss a delivery time try to be at the designated site the next delivery day.